



Annual General Meeting Minutes

Friday, January 20, 2023
Regular MWC Meeting: 1:00 pm
Annual General Meeting: 1:55 pm
Pine Room (District of Muskoka) and Zoom

Present (In-person)

Peter Sale (Chair)	Nancy Alcock	Andrew Fyfe
Peter Johnston	Daryle Moffatt	David Parsons
Michael Peppard	Geoff Ross	Aaron Rusak
Don Smith	Kevin Trimble	

Present (Zoom)

Patricia Arney	John Cooper	Richard Lammers
Sabrina Richards	Bet Smith	

MWC Staff

Rebecca Willison

DMM Staff

Christiane Masters	Christy Doyle *	Glenn Cunnington
Stuart Paul *	Alana Perez *	

Guests

Forrest Pengra (Seguin Twp) *	Rupert Kindersley (GBA) *	Sandra Cooke (CWN) *
Vicki Hammond (CWN) *	Sandy Cairns	Christine Condy
Caroline Konarzewski *	Joanne Smith *	Greg Padulo *
Julie Cayley (SSEA) *	Stephen Fahner *	

* Attended by Zoom

1. MWC Annual General Meeting Call to Order – Peter Sale

1.1. Welcome – Chair Peter Sale welcomed everyone to the third Annual General Meeting of the Muskoka Watershed Council at 1:55 pm, following the conclusion of the regular MWC meeting. He reviewed the protocol for voting on resolutions.

1.2. Approval of Minutes – Chair Sale briefly reviewed the minutes of the 2022 AGM.

1.2.1. MOTION

Moved by Kevin Trimble, seconded by Daryle Moffatt

THAT the minutes of the Muskoka Watershed Council Annual General Meeting held April 22, 2022 be approved.

CARRIED

2. **Chair's Annual Report** – *Peter Sale*

Chair Peter Sale reported on the projects and activities of the Muskoka Watershed Council over the past year. He also highlighted some of the upcoming initiatives planned for 2023.

5.1. **MOTION**

Moved by Nancy Alcock, seconded by Andrew Fyfe

THAT the Chair's Annual Report dated January 20, 2023 be received.

CARRIED

3. **Treasurer's Annual Report** – *Daryle Moffatt*

MWC Treasurer Daryle Moffatt reviewed the Treasurer's Annual Report and MWC financial statements that were distributed prior to the AGM. He provided an overview of the contents of the report, including the reason why the financial statements are for the 11-month period ending November 30, 2022. Patricia questioned the legal fees and Daryle explained the expense.

3.1. **MOTION**

Moved by Andrew Fyfe, seconded by David Parsons

THAT the financial statements of Muskoka Watershed Council, which are comprised of the Statement of Financial Position at November 30, 2022, and the Statements of Revenue and Expenses, of Changes in Net Assets, and of Cashflows for the period ended November 30, 2022, as presented in the Treasurer's Annual Report, be received.

CARRIED

Daryle also highlighted the 2023 approved MWC budget. Chair Sale thanked Daryle for acting as Treasurer for MWC.

4. **Updated MWC Governance Documents** – *David Parsons*

Draft Policies and Procedures and Terms of Reference documents were distributed with the agenda. David Parsons explained the reason for revising the Operating Procedures into the new Policies and Procedures.

It was noted that section 4.02 #1 doesn't include the practice that MWC doesn't respond to site specific issues and it should. David noted that the Board of Directors can approve changes to the Policies and Procedures document as needed and that this suggestion will be brought forward to the Board for consideration.

Patricia Arney suggested that the Report Card Sub-committee become a standing committee.

4.1. **MOTION**

Moved by Michael Peppard, seconded by Nancy Alcock

THAT the Interim Policies and Procedures document dated January 2023 that was approved and adopted by the Directors be confirmed by the members.

CARRIED

4.3. **MOTION**

Moved by Daryle Moffatt, seconded by Geoff Ross

THAT the Committee Terms of Reference document dated January 2023 that was approved and adopted by the Directors be confirmed by the members.

CARRIED

5. **Status of Board and Officers for 2023** – *Chair Peter Sale*

Chair Sale reported on the change of Directors appointed by the District of Muskoka. He thanked Councillor Alcock for her contributions as a Director over the past year and welcomed Councillor Don Smith to the Board of Directors. He also thanked Councillor Mike Peppard for being an active Director and expressed his gratitude that he will continue to serve on the Board for the next term, as well.

Chair Sale reported that, besides the change in District representation, the composition of the Board of Directors remains unchanged, as all Directors were appointed at the 2022 AGM for a two-year term.

6. **Membership** – *Michael Peppard*

Director Mike Peppard reported on the activities of the newly formed Membership Committee. He thanked all members, specifically those members resigning.

He explained that the Membership Committee will be seeking new members based on skills and geography. There is room on MWC for new members and he encouraged current MWC members to reach out to colleagues that might be interested in joining.

7. **Adjournment**

7.1. **MOTION**

Moved by Aaron Rusak, seconded by Kevin Trimble

THAT the 2023 Annual General Meeting of the Muskoka Watershed Council be adjourned.

CARRIED

The meeting was adjourned at 2:55 pm.